The Dean of Students Office seeks support for thirteen (13) Graduate Assistants to serve the campus community through the following areas:

- **Academic Integrity**
- **Marketing, Communication & Social Media**
- **Bias Education & Support Team (BEST)**
- **Student Accountability**
- **First Amendment & UA Hearing Boards**
- **Student Assistance**
- **Fraternity & Sorority Programs**
- **Student Governance & Programs**

**Program Outcomes**

Graduate Assistants have the opportunity to:

- Plan, organize, lead, and evaluate program initiatives
- Develop the ability to work with a team
- Cultivate leadership, develop community, and create learning opportunities among students
- Improve individual leadership capabilities
- Develop individual and small group leadership and presentation skills
- Learn how to respond appropriately, and use resources, in crisis management situations
- Seek, evaluate, and utilize feedback from supervisors
- Learn to set appropriate professional boundaries, manage time, and set priorities
- Develop an appreciation for the complexity and breadth of Higher Education
- Leave the University prepared for a successful transition into a professional position

**Graduate Assistant Position Descriptions**

**Academic Integrity**

The Graduate Assistant for Academic Integrity facilitates educational workshops (i.e., Plagiarism and Academic Integrity) for students found in violation of the University’s Code of Academic Integrity. The Graduate Assistant develops support materials for campus partners to minimize academic dishonesty by students.

**Bias Education & Support Team (BEST)**

The Graduate Assistant for BEST works directly with the chair of BEST on the management of team functions and case referrals. The BEST GA assists in the facilitation of BEST trainings and educational workshops for the campus community.

**First Amendment & UA Hearing Boards**

The Graduate Assistant for First Amendment and UA Hearing Boards will work with DOS on training, resource readiness, campus relations, and triage practice for First Amendment on campus. The graduate assistant will also assist the Hearing Board Technical Advisor on training, scheduling and resource management of appeals to the University Hearing Boards related to Code of Academic Integrity and the Student Code of Conduct.
Fraternity & Sorority Programs (Academics and Leadership and Wellness)
The Graduate Assistants for Fraternity & Sorority Programs provide advising, program development, and leadership in various aspects of Fraternity & Sorority Programs, including the Greek Academy Academic Program, Parthenon Leadership Program, and Olympian Wellness Program. The graduate assistants participate in coordinating and/or advising, developing, and implementing the following programs, which may include: Presidents’ Retreat, IFC/PHC/USFC Executive Board Retreat, Greek Standards Board training, Great Greek Weekend, Greek Awards Banquet, Recruitment, and New Member Symposium. Additionally, the graduate assistants create and implement programming that provides all Greek members opportunities to develop leadership, communication, and teamwork skills that employers are actively seeking to hire in college graduates.

Marketing, Communication & Social Media
The Graduate Assistant for Marketing, Communication & Social Media creates and implements communications and social media outreach and engagement efforts targeting students, staff, and faculty. The Graduate Assistant maintains the visibility of the Dean of Students Office within the campus community and provides a variety of resource information to students.

Student Accountability
The Graduate Assistants for Student Accountability are responsible for managing the Diversion and Waiver programs, adjudicating disciplinary cases, facilitating Personal Responsibility workshops, and providing educational programming/workshops for new students.

Student Assistance
The Graduate Assistants for Student Assistance will empower students to take a proactive role in exploring resolutions to individual concerns to be successful both inside and outside the classroom. The graduate assistant will also implement outreach efforts with students, faculty, and staff to enhance campus knowledge of policies, procedures, and resources.

Student Governance & Programs (WEB, Clubs/Volunteer Services):
The Graduate Assistant positions will work in concert with the current WEB and Clubs and Organizations, Volunteer Services to promote, and execute both virtual and in-person campus events for students, supervise student staff, help oversee club management and promotion, and increase the presence of Campus Life during the COVID-19 recovery serving as one of few outlets where students can engage with their peers. The GAs will connect clubs to volunteer opportunities in the Tucson community and increase civic engagement of our student body. GAs will be responsible for on-boarding and campaign development for campus partners/clients/advertisers; training/managing student marketing and student creative staff; working collaboratively with departmental professional and student staff to coordinate/execute partner-guided campaigns.