Student Services Fee
SF22-28ADM
Board Administration Allocation - $30,000

The Student Services Fee Advisory Board requires administrative resources to function effectively. This allocation ensures the Board has the resources necessary to hold meetings and complete the required task of allocating funds and overseeing project proposals in an open and transparent manner.

This allocation pays for:

- Expenses associated with Board meetings and the Board retreat, including room rental, equipment rental, food and beverages, and supplies used by the Board.
- A portion of the salary of administrative staff responsible for supporting the SSF Board and the Board advisors.

Funding for this allocation is provided in part by the administrative allocation of 1% of the fee collected as mandated in the SSF Governing Documents. Additional funding required for this allocation is made in accordance with the Student Services Fee Reserve Policy which allows for an annual review of the SSF reserve fund. If excess reserve funds are available, allocations can be made that support the mission of the Student Services Fee program. The additional funds needed to support the Student Advisory Board were made in accordance with this policy and approved by the Office of the Provost. This allocation amount is reassessed annually.